

From: ED, Special Ed Resource Acct
Sent: Tuesday, August 23, 2016 3:16 PM
To: 'All-sd@lists.cas.psu.edu' (All-sd@lists.cas.psu.edu); all-charter@lists.cas.psu.edu; [all-
iu@lists.cas.psu.edu](mailto:all-
iu@lists.cas.psu.edu); all-iuse@lists.cas.psu.edu; all-aps@lists.cas.psu.edu;
bschool@acldtillotsonschoo.org; angelacollins@ccdserie.com; kkeehn@devereux.org;
pbraendle@westernpa.easterseals.org; pwellenbach@gts-s.org; travismccoy@melmark.org;
dgonsalves@pathwayyschool.org; tconley@pressleyridge.org; mboylan@thewatsoninstitute-fa.org;
reevest@wpsbc.org; lwilliams@wordsworth.org
Cc: ED-SpecEd-All; all-pattan@lists.cas.psu.edu; fran.warkomski@gmail.com; Ludwick, Rebekah; Izzo, Mary; Knowlton, Darnelle; Farrell, Masako; PW, OCDEL-Early Intervention; Angela Kirby-Wehr (AKirby-Wehr@pattan.net); Hinkson-Herrmann, Ann (ahinkson-herrmann@pattankop.net); James Palmiero; Pfanders, Cathy (cpfanders@pattankop.net); Lisa Smith; Barbara Gilbert (bgilbert@pattan.net) (bgilbert@pattan.net); skennedy@pattan.net
Subject: REVISED DATE: 2016-2017 School-Based ACCESS Program Statewide Training Sessions

PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES
PENNSYLVANIA DEPARTMENT OF EDUCATION

August 24, 2016

PENN*LINK

TO: School District Superintendents
School District Special Education Directors
School District Business Managers
Intermediate Unit Executives
Intermediate Unit Special Education Directors
Intermediate Unit Business Managers
Charter School Chief Executive Officers
Charter School Special Education Directors
Charter School Business Managers
Approved Private School Executive Directors
Preschool Early Intervention Supervisors
Fiscal Administrators Responsible for School-Based ACCESS Program Billing

FROM: Rebekah Ludwick, Director
School-Based ACCESS Program
Pennsylvania Department of Human Services

Patricia Hozella, Director
Bureau of Special Education
Office of Elementary and Secondary Education
Pennsylvania Department of Education

SUBJECT: REVISED DATE: 2016-2017 School-Based ACCESS Program Statewide Training Sessions

The Pennsylvania Department of Human Services (DHS) and the Pennsylvania Department of Education (PDE) are announcing the schedule for annual statewide training sessions to be offered to all participating School-Based Access Program (SBAP) teams.

These sessions are scheduled at six different locations across the state. You may register to attend a session based on your location and availability. Registration is required (instructions below).

Participation is strongly encouraged. LEAs are encouraged to assign at least one representative to attend a training in order to receive important SBAP information. No downlink sites will be available.

WHAT TRAINING IS BEING OFFERED?

SBAP Training and Update

Training will be led, and information presented by, DHS and its vendors, Public Consulting Group (PCG) and Sivic Solutions Group (SSG). This session will review all components and policies of the SBAP program, implementation of best practices for claiming services and responding to the Random Moment Time Study, and will provide a detailed review of the Cost Settlement process that all participating schools must complete annually. Attendees will learn what information they will be required to provide, how they will provide it, and what the timeline is for completing SBAP requirements.

Introduction to e-SivicMACS System

This session will be led by the new vendor for Cost Settlement, Sivic Solutions Group (SSG), and will review the system to be used by LEAs for completing their required Medicaid Cost Reports, due annually on December 31.

WHO SHOULD ATTEND?

These sessions are intended for ACCESS coordinators, special education directors and supervisors, business managers and anyone else involved in the SBAP.

WHEN AND WHERE WILL TRAINING SESSIONS BE HELD?

DATE	LOCATION
October 11 (Tuesday)	PaTTAN-Harrisburg, 6340 Flank Drive, Harrisburg
October 17 (Monday)	Ramada/Mountain View Country Club, 100 Elks Club Road, Boalsburg
October 18 (Tuesday)	Northeastern Educational IU 19, 1200 Line Street, Archbald
*October 19 (Wednesday)	PaTTAN-East, 333 Technology Drive, Malvern
October 24 (Monday)	Tri-County IU 5, 252 Waterford Street, Edinboro
October 25 (Tuesday)	PaTTAN-Pittsburgh, 3190 William Pitt Way, Pittsburgh

(*In observance of Yom Kippur on October 12, the training date for PaTTAN-East has been rescheduled to Wednesday, October 19.)

The schedule for all trainings is as follows:

- SBAP training and update – 9:00 a.m. to 12:00 p.m.
- Break (lunch on your own) – 12:00 p.m. to 1:00 p.m.
- Introduction to e-SivicMACS System – 1:00 p.m. to 3:00 p.m.

HOW DO I REGISTER FOR THE SESSION I WANT TO ATTEND?

Registration is required for all sessions. Please register online via the Pennsylvania Training and Technical Assistance Network (PaTTAN) at <http://www.pattan.net>. If you experience difficulties with registration, please contact your local PaTTAN office.

Please contact Sharon Kennedy at skennedy@pattan.net if you have any registration questions.

For content questions, please contact DHS or its vendors, at rebludwick@pa.gov, SBAPsupport@pcgus.com or PAsupport@sivicsolutionsgroup.com.